

## Course Description and Outline

<b>Course Title</b>	ESOL Level 1b Reading and Writing		
<b>Level of Course</b>	Level 1	<b>Course Code</b>	Y7894,
<b>Duration in Weeks</b>	22		
<b>Brief Description of Course What will the course cover?</b>	This is an ESOL course at Level 1. The course is designed to develop your skills at ESOL Level 1 and give you confidence to produce formal and informal texts and read for gist and detail. It will also prepare you for Level 1 ESOL Reading and Writing exams. You will also develop your numeracy, ICT and citizenship skills.		
<b>Entry Requirements</b>	You will need to have completed ESOL Entry 3 or be able to demonstrate language of the required level.		
<b>Main Learning Outcomes for all Learners (Maximum of 5) By the end of the course you will be able to:</b>			
<b>1</b>	Write and structure a formal and informal letter or email.		
<b>2</b>	Write a complaint letter in 150 words		
<b>3</b>	Write an article about an event you have attended in 200 words.		
<b>4</b>	Identify 3 different types of texts and their features.		
<b>5</b>			
<b>Equipment Required What will I need to bring to class?</b>	Learners need to provide their own folders, pens and English dictionaries.		
<b>What courses can I go on to?</b>	Functional Skills English or Maths, non-accredited ESOL courses including English Grammar Skills for L1/L2 or you could go on to study a vocational course at a Further Education College.		

**What examination or assessment will there be and what will it involve?**

**You will sit ESOL Level 1 Reading and Writing exams at the end of the course. Your tutor will also set you individual goals.**

Please note on all examination courses, it is a requirement that you provide photographic proof of ID. This is for external awarding body and internal invigilation authentication purposes.

**How will I know I am making progress?**

Your tutor will inform you of your progress and you will keep your learning diary. You will also complete regular progress reviews with your tutor

You will also be assessed in class by one to one, summative and formative assessments and tutorials.

**Is there anything else I need to know?**

Please remember if you miss 3 classes in a row or your attendance is below 80%, you will lose your place on the course. When attending class, you must bring to class all equipment to study (pens, paper, dictionary etc.).

You must do your homework and any other tasks that your tutor asks you to do enable you to achieve your learning goals. If you do not, then your tutor can remove you from the course.

If you cannot finish the course, you must tell your tutor as soon as possible. If you cannot attend an exam that you have been entered for, then you will be liable to pay £50.

**What if I want extra support? Contact the Learner Support & Advice Team**

The Learner Support & Advice Team can support learners achieve their education and employment goals. Information, advice & guidance is given on a range of issues including, financial support and support available for learners who are disabled and learners with learning difficulties, Come and see one of experienced and friendly advisors who can help you make the next step. For further information, text **IDEA** and your name to **07950 080 341** or email

**ideastorelearning@towerhamlets.gov.uk** and a member of the team will get back to you.

This is a brief description of the course content and is not definitive or exhaustive. The course content may be subject to change without notice however the details above are intended to give a picture of the types of activities which may be included on the course.

Course outlines provide a general summary of the contents and material to be covered during lessons. They are subject to change at the discretion of teachers to meet the needs of learners and should not be regarded as prescriptive lists of activities to be covered.

Course Outline V.4