

Course Description and Outline

Course Title	Adobe InDesign		
Level of Course	Beginners	Course Code	
Duration in Weeks	5 weeks		
Brief Description of Course	This is a basic introduction to Adobe InDesign for those who have not used the package. It will consist of a series of simple projects which will introduce the tools and features of the software.		
Entry Requirements	You will need basic computer skills and be able to logon to a computer using a password, open software, enter and edit text, save and print, insert pictures and cut and paste.		
Main Learning Outcomes for all Learners (Maximum of 5) By the end of the course you will be able to:			
1	Set up a document and make a single of facing page layout		
2	Place images and/or text into your document		
3	Design a page layout		
4	Prepare layouts for print		
5			
Equipment Required What will I need to bring to class?	You will need to bring your enrolment slip to the first class, a notebook, pen and a memory stick.		
What courses can I go on to?	Idea Store Learning offer a range of Adobe and ICT courses including an Adobe Illustrator Intermediate workshop.		

What examination or assessment will there be and what will it involve?

At the start of the course you will complete an initial assessment. This will provide a starting point for your learning. The Tutor will continuously assess your work and keep a record of your progress.

There is no examination at the end of this course.

If you have attended regularly and completed the tasks necessary to achieve the course goals you will gain the necessary reading, speaking, writing and listening skills to continue to the next level.

How will I know I am making progress?

You will receive regular feedback on practical tasks which will highlight your strengths and areas for improvement. You will have an individual learning plan to monitor your own progress, and you may also want to keep your own diary of your progress.

You will gain more from the course if you commit time to practising outside the classroom.

Is there anything else I need to know?

We expect you to attend all sessions, arrive on time and complete any homework given by your tutor.

What if I want extra support?

Come and see one of our experienced and friendly advisors. For further information, email ideastore@towerhamlets.gov.uk and a member of the team will get back to you.

This is a brief description of the course content and is not definitive or exhaustive. The course content may be subject to change without notice however the details above are intended to give a picture of the types of activities which may be included on the course.

Course outlines provide a general summary of the contents and material to be covered during lessons. They are subject to change at the discretion of teachers to meet the needs of learners and should not be regarded as prescriptive lists of activities to be covered.

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