

How to Join a Skills for Life and Work Course at Idea Store Learning

Before you can join any of our ESOL, English and Maths classes, you must attend an initial assessment and enrolment session.

At assessment we will guide you onto the right class through a one-to-one interview with a subject specialist.

Your speaking and listening skills will be tested and we will ask you to do some reading and writing. We will also discuss your needs and availability.

Once we have agreed a suitable class for you, you will need to enrol and pay any fees that are due as soon as possible.

You will not have a confirmed place in the class until you have enrolled.

Please note: due to high demand for courses, we cannot guarantee a place for every learner.

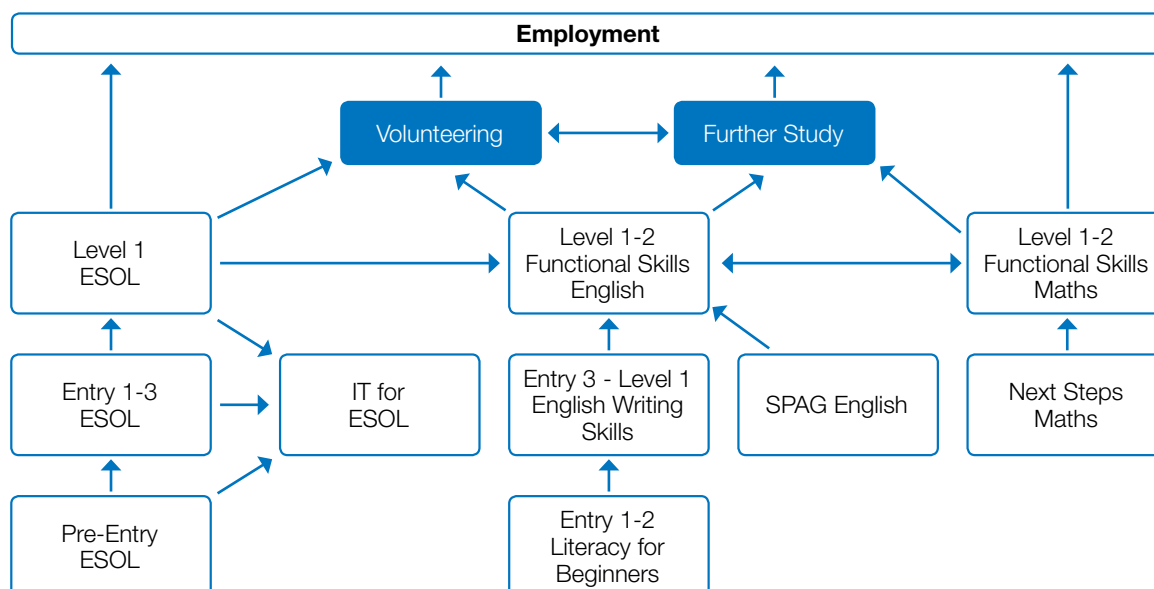
Initial Assessment Checklist

Before you attend your assessment, please check that you have all of the documents that you need to bring:

1. **Passport** (including visa/residence permit if non EU)
2. **National Insurance Number**
3. **Proof of address** (no older than 3 months)
4. **Proof of benefit or income** (if claiming a concession fee)
5. **Previous course certificates** (if you have any)
6. **Your fee (this will not exceed £15)**

Please note: we cannot assess and enrol you unless you bring everything you need.

Progression Route Skills for Life and Work





Skills for Life and Work Initial Assessment Dates

Our main assessments take place in September and then we run further assessments in January and April.

Our assessment sessions are usually very busy and you may need to wait to be assessed. If we are too busy when you arrive, you may be asked to return later in the day.

Idea Store Watney Market 10.00am - 3.00pm

Monday 10 September 2018	Monday 17 September 2018
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Monday 7 January 2019	
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Idea Store Bow: 10.00am - 3.00pm

Tuesday 11 September 2018	Tuesday 18 September 2018
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Tuesday 8 January 2019	
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Idea Store Whitechapel: 10.00am - 3.00pm & 6.00pm - 8.00pm

Wednesday 12 September 2018	Wednesday 19 September 2018
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Wednesday 9 January 2019	Wednesday 24 April 2019
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Idea Store Crisp Street: 10.00am - 3.00pm & 6.00pm - 8.00pm

Thursday 13 September 2018	Thursday 20 September 2018
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Thursday 10 January 2019	Thursday 25 April 2019
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Idea Store Canary Wharf: 9.30am - 12.30pm

Friday 14 September 2018	Friday 21 September 2018
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Friday 11 January 2019	
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Shadwell Centre: 9.30am - 12.30pm

Friday 14 September 2018	Friday 21 September 2018
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Friday 11 January 2019	Friday 26 April 2019
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