

## Course Description and Outline

<b>Course Title</b>	Introduction to Prince2		
<b>Level of Course</b>	Beginners	<b>Course Code</b>	A0508 B0509 C0507
<b>Duration in Weeks</b>	3 or 5		
<b>Brief Description of Course What will the course cover?</b>	Your course will cover the basic principles, themes and processes of Prince2 and how you can apply them to help you manage your project effectively, efficiently and economically. The course will include project scenarios and tools and exercises which can be quickly and successfully applied to your project. This course does not include the exams but provides a good learning route for those wanting to sit the Prince2 foundation exams.		
<b>Entry Requirements</b>	Some prior knowledge of Project Management would be helpful but not essential		
<b>Main Learning Outcomes for all Learners (Maximum of 5) By the end of the course you will be able to:</b>			
<b>1</b>	State the principles, themes and processes of Prince2		
<b>2</b>	Understand the Prince2 start-up procedure		
<b>3</b>	Appreciate the main principles of product based planning		
<b>4</b>	Undertake a Prince2 Risk Management procedure		
<b>5</b>	Understand the Prince2 philosophy of project change, control and project closure		
<b>Equipment Required What will I need to bring to class?</b>	Pen and paper		
<b>What courses can I go on to?</b>	From here you can go on to our MS Project course, or on to our Introduction to Project Management course which includes more on context and stakeholder analysis. You may complement your skills with one of our general management courses, or go to an outside provider and sit the Prince2 Foundation course exam.		

**What examination or assessment will there be and what will it involve?**

There is no examination, but you will be continually assessed during the course.

**How will I know I am making progress?**

The tutor will work with the group and individuals on short tasks to get them familiar with aspects of Project Management concepts.

**Is there anything else I need to know?**

In general, we will not allow late entry to any course after the first two weeks. Short intensive courses and most workshops will not accept new learners after the first class. In all cases the full fee will be charged.

**What if I want extra support? Contact the Learner Support & Advice Team**

We want to support all our learners to achieve their goals. If you want help to decide what to do next or if there are any circumstances which you think may prevent you from studying (such as financial problems, lack of basic skills, disability or a learning difficulty) we may be able to help. For these and any other queries call the Learner Support and Advice Team ring back service on 020 7364 5665 or visit the team at the Shadwell Centre to book an appointment.

This is a brief description of the course content and is not definitive or exhaustive. The course content may be subject to change without notice however the details above are intended to give a picture of the types of activities which may be included on the course.

Course outlines provide a general summary of the contents and material to be covered during lessons. They are subject to change at the discretion of teachers to meet the needs of learners and should not be regarded as prescriptive lists of activities to be covered.