



# Oxford Reference

## Answers with Authority

www.oxfordreference.com

Bringing together 2 million digitized entries across Oxford's Dictionaries, Companions and Encyclopedias, *Oxford Reference* is the premier online reference product, spanning 25 different subject areas.

As you browse through this resource, you may find results that range from general reference to more in-depth articles on specialized subjects—that's because *Oxford Reference* actually hosts two different title collections!

### THE COLLECTIONS

**Oxford Quick Reference:** A foundational service with 135+ core Oxford Dictionaries featuring short entry content (subscriptions available for libraries and individuals)

**Oxford Reference Library:** A collection of 200+ more in-depth, specialist Encyclopedias and Companions (purchased on a title-by-title basis by institutions)

**Institutions:** Ask about our exclusive bundle option—*Oxford Reference Premium!*

### KEY FACTS

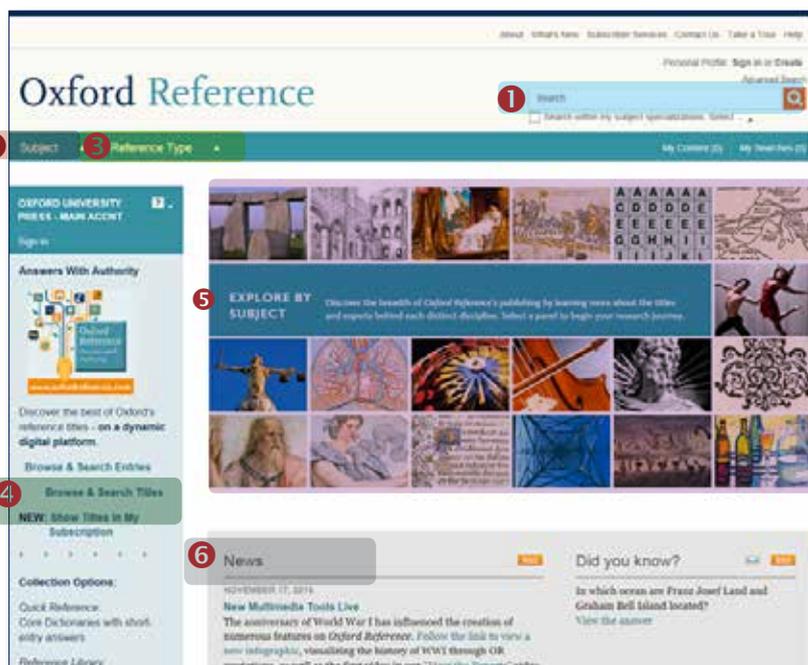
**Up-to-Date Entries:** A monthly updating program checks and revises *Quick Reference* entries for top levels of accuracy and timeliness

**Historic Timelines:** The site features 270 historic timelines organized by time period, area, and theme, with each event linked to a free entry in *Oxford Reference*

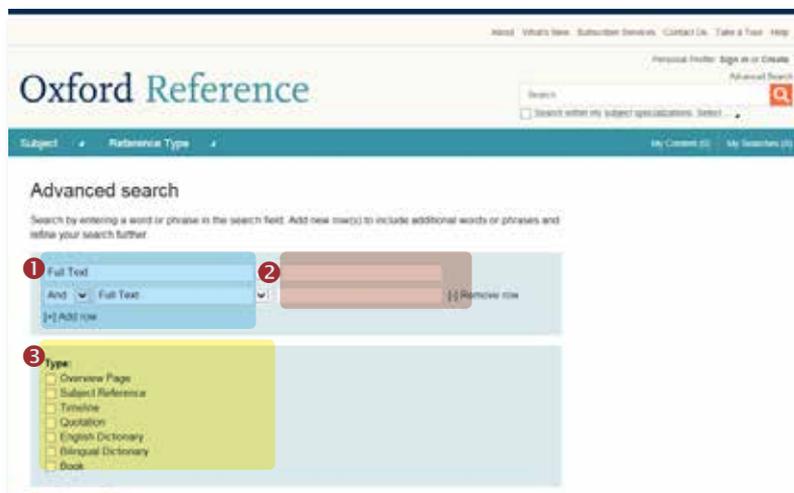
**Notable Quotations:** *Oxford Essential Quotations* is always unlocked and accessible to global users

## 1. QUICK SEARCH OR BROWSE

- 1 Quick search by keyword from the homepage
- 2 Browse 25 subject areas including Art & Architecture, Music, and Science & Technology
- 3 Browse by reference type: Overview Pages, Subject Reference, Timelines, Quotations, and Language Dictionaries
- 4 View only full-text content you can access
- 5 Explore by subject area
- 6 See what's new to *Oxford Reference* in the news section



## 2. ADVANCED SEARCH



- 1 Set the part(s) of an entry you wish to search. EG Full Text, Captions, or Contributor Surname
- 2 Enter keyword(s)
- 3 Select the entry type(s) you wish to search in order to increase relevancy of results



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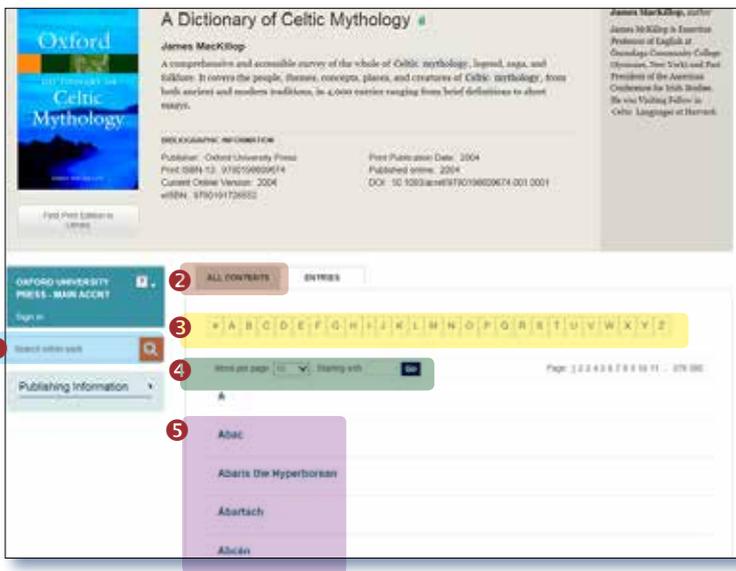
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### 3. WORKING WITH SEARCH RESULTS



- 1 View and modify your search terms
- 2 Customize how you view results; list chapters or books, sort alphabetically or by date
- 3 Print, save, email, or bookmark search results
- 4 Search within results
- 5 Filter results by subject, reference type, or collection (*Quick Reference* or *Reference Library*)
- 6 The unlocked symbol marks content you can access. Use the left hand panel to search only unlocked or free content

### 4. EXPLORING A TITLE



- 1 Search within the text
  - 2 Use the 'All Contents' tab to view the book's Front and End Matter
  - 3 Navigate entries using the A-Z buttons
  - 4 Customize how you view entries
  - 5 Select an entry using the hyperlinked table of contents
- Double click on any word to look up a definition in *Oxford Dictionaries*

### SEARCH TIPS: you can limit or widen your search results by using these search rules

**Searching for a phrase:** to find a set phrase, enter it in the search box surrounded by quotation marks

**Boolean operators:** the available Boolean operators are AND, OR, NOT, and NEAR. Type them directly into the search box in capital letters between terms. For example: land NOT sea

**Special characters:** you need not enter accented letters in order to find words that contain accents

**Wildcards:** wildcards \* and ? may be used to replace letters of which you are unsure. ? represents a single letter; for example, entering c?t will find cat, cut, and cot. \* may be used in place of one or more letters; for example, c\*t will find cat, cut, and cot, but also carat, clot, count, chat, etc.