

COURSE OUTLINE

Title	Family ICT	Code	A0716
		Level	Beginners

What will the course cover?

These are educational activities which children and parents / carers can do together. They are used so that parents can:

- Help children with their homework,
- improve Literacy and Numeracy skills for both parents and children
- Check the meaning of words / reading and recognise words on forms.
- Develop proofreading / using correct spelling,
- do lateral and logical thinking puzzles to help exercise their learning and logic.

When playing educational games using the Internet, the games are used to develop all sorts of skills in participants. Games will be used as a direct learning tool, 'Learn and play', reading stories, telling rhymes, playing numbers games and more.

The main teaching methods will be practical activities, groups, one-to-one work, presentations /demonstrations and using our Virtual Learning Environment (VLE)

You will spend most of the time working on computers doing different exercises.

Family learning classes involve children and their older siblings / parents / guardians Learning together as a family. The expectation is that, as a result, the attainment of children at school improves as parents would be able to better support children with their learning. Similarly, this is an opportunity for parents to get back into learning and the expectation is that they would, in due course, get back into and access, appropriate adult provision.

What previous knowledge or skills do I need to have?

You must be able to read and understand English.

Children must be in between 6 - 13 years.

There is a maximum of 2 children per adult.

By the end of the course you will be able to:

- ◆ learn how to use the Internet,
- ◆ play educational games to improve skills,
- ◆ develop Literacy, Numeracy and communication skills,

- ◆ develop general ICT skills, and
- ◆ contribute towards educational achievement of yourself and your child(ren).

What examination or assessment will there be and what will it involve?

You will receive an initial assessment by tutor.

You will be assessed by continuous assessment on the course and through in-house regular assignments.

At the end of the course, your progress will be measured by completing the tasks on educational websites.

How will I know I am making progress?

You will receive regular feedback on practical tasks which will highlight your strengths and weaknesses. You will have an individual learning plan to monitor your own progress, and you may also want to keep your own diary of your progress.

You will gain more from the course if you commit time to it outside the classroom. A half an hour weekly is considered adequate, but you may want to allow more, to aid your progress.

When I have finished the course, what can I progress to?

Adult will be able to progress to “***IT for Beginners***” or “***Get Started in Touch Typing***” or other beginner computing courses.

On completion, you will receive advice about what to do next from your tutor.

What do I need to bring to my first class?

You will need to bring the enrolment slip, notebook and pen.

Is there anything else I need to know?

In general, we will not allow late entry to any course after the first two weeks.

You can discuss issues with your tutor or his manager at any time during the course.

Important Note

Please understand that children **can not** attend without their responsible parent / sibling / guardian. If they do, they would be asked to leave and the appropriate agency contacted. You and they, may also lose the places on the course and not be able to enrol on similar provision.

During the course you will also receive at least one satisfaction survey to complete. This is used by us to monitor different aspects of the courses.