



COURSE OUTLINE Master Copy

Title	Get Started in Car Maintenance	Code(s)	
		Level	All

What will the course cover?

- Firstly and most importantly we look at the health and safety issues of working on cars so that you can feel confident about how to work safely.
- You will learn about all the components under the bonnet and elsewhere, how to recognise them, their function and the simple routine maintenance of fluid top-ups, inspections and adjustments.
- You learn about how the car works and how to carry out a routine service on a car by the end of the course.
- Fault finding and minor repairs to students' cars are covered by the course where it is relevant to the learning experience of the group but students should not expect to do major repair jobs!
- At your first and last lesson you will be required to complete some basic paperwork, your tutor will explain and support you.
- The course is practically based with explanations as you go along. It is expected that students will share ideas and learning with each other.
- The lesson consists of demonstrations and explanations to the group, question and answer sessions and then some practical activities.

What knowledge and skills will I gain from the course?

- You will be able to understand main systems operating in a car, how to check them, adjust them and service them from the perspective of keeping the car safe and well-maintained.
- Your confidence in working on your car and dealing with garages will be greatly boosted.

Do I need any previous knowledge or skills?

- No, just a willingness to become practically involved.

Will I need to buy anything for the course?

- You don't need to have a car to come on the course!
- It is strongly recommended that you buy a Haynes Manual for your car before or during the course.
- The handbook that comes with the car is generally of little use. The manual is needed

for data and operating procedures specific to your car. Sometimes, due to the idiosyncrasies of individual manufacturers design, - even simple jobs can be difficult without the instruction book!

- If you wish to service your car you will have to buy the materials.
- Most tools will be provided but you are encouraged to buy some basic tools.

What materials will I need to bring for my first lesson and during the course?

- As above, and you must make sure you wear strong shoes or boots for safety reasons and wear some old clothes. Please do not come on the course with sandals, high heels etc!

Apart from the enrolment fee, is there anything else I will have to pay for?

- No, everything is included.

If there is an examination or assessment, what will it involve?

- You will complete a self-assessment at the beginning and end of the course.
- The tutor will hold some fun quizzes to check that you understand his/her teaching but there is no exam.
- We will want to photograph or video your work for our display and records of achievement.

Will I need to practice at home?

- No, but it is hope that you will put your learning into practice and you may wish to spend some time reading the manual, hand-outs etc.

How will I know I am making progress?

- You and your tutor will be able to monitor your progress by completing the self-assessment form and discussing your progress against the course objectives.
- The tutor will check that you understand and are happy with what you are learning. You will log all the jobs you have learned and if you want, we can issue a certificate to state this.

When I have finished the course, how can I progress further?

- You may join further all-levels courses to work at your own pace. If you wish to consider a career in the subject the tutor will be pleased to advise you of qualifications or work experience required.

